



**HUMAN RESOURCES OFFICE  
TECHNICIAN / AGR ADMINISTRATIVE INSTRUCTION**

Number: 04-37

18 June 2004

**CURRENT POLICY REGARDING ARMY ACTIVE GUARD RESERVE PERSONNEL  
PROMOTION OF MOBILIZED ARMY NATIONAL GUARD OFFICERS WHO ARE  
SELECTED FOR PROMOTION BY A DEPARTMENT OF THE ARMY (DA) MANDATORY  
PROMOTION BOARD**

**NO EXPIRATION DATE**

The following policies pertain to the use of California Army National Guard Active Guard Reserve (AGR) personnel.

**1. AGR PERSONNEL (ARMY)**

a. Effective 30 Jan 2004 Army National Guard officers mobilized under provisions of Title 10 who have been selected for promotion by a DA mandatory promotion board, **MAY** be promoted immediately when appointed in the state against a position of higher grade the officer will occupy upon demobilization.

b. This policy does NOT apply to unit promotions or to officers selected for promotion to Captain who do not possess a baccalaureate degree.

c. There is NO REQUIREMENT for the state to promote mobilized officers.

d. This policy does NOT preclude mobilized officers from voluntarily delaying or declining promotion under the provisions of AR 135-155. Officers should consult their respective chain of command or career manager to discuss whether a delay or declination would better serve their specific career goals.

e. Mobilized officers are promoted against a position in the state. Upon return, the officer must be assigned to the position immediately following demobilization and REFRAD.

f. If, within 180 days following demobilization, an officer declines or is unwilling or unable to occupy the position against which the officer was promoted, or is unable to occupy any other position in the higher grade for which he/she is qualified, the officer shall be **transferred immediately to the individual Ready Reserve (IRR)**.

g. Mobilized officers who reach maximum time in grade and have neither delayed nor declined their promotion will be promoted whether or not assigned against a position of the higher grade. Mobilized officers in the grades of first lieutenant through major who are promoted as a result of reaching their maximum TIG allowed (1LT=5 yrs; CPT = 7 yrs; major = 7 yrs), and who are not in a position of the higher grade within six months after demobilization, **will be transferred to the IRR**.

SUBJECT: TAAI 04-37, dated 18 June 2004


h. The promotion packet forwarded for any mobilized officer being promoted under this policy must include a memorandum signed by the AG that identifies the officer as being mobilized. Included in the memorandum is the UIC and paragraph and line number of the position against which the officer is being promoted. See attached example.

i. NGB will monitor State compliance with this policy.

2. If you need additional information, AGR members may contact MAJ Franklin D. Merritt Jr. at CAGNET 6-3403, DSN 466-3403 or 916 854-3403.

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as

DISTRIBUTION:  
Army: TA



LAWRENCE D. COOPER  
COL, GS, CA ARNG  
Director for Human Resources

## EXAMPLE

Office Symbol

Date

MEMORANDUM FOR Chief, National Guard Bureau, ATTN: NGB-ARP (Ms. Chittams),  
111 S. George Mason Dr., Arlington, VA 22204-1382

SUBJECT: Promotion of Department of the Army (DA) Selected Mobilized Officer

1. (Grade of rank, name) was selected for promotion by the (date) DA promotion board. The soldier was mobilized (date), and is being promoted in accordance with NGB-ARH memorandum dated 30 January 2004, subject: Promotion of Mobilized Army National Guard Officers who are Selected for Promotion by a Department of the Army (DA) Mandatory Promotion Board.

2. (Grade of rank, name) is projected to be assigned as indicated below within 180 days of (his/her) release from mobilization:

a. UIC:

b. Duty position title and Area of Concentration (AOC):

c. Para/line number:

3. (Grade of rank, name) is currently scheduled for demobilization on (date).

4. The soldier has been notified that (he/she) must be assigned to this projected vacancy, or another position equal to the promoted grade within 180 days of release from mobilization. If not, (he/she) will be involuntarily transferred to the Individual Ready Reserve (IRR).

5. (If applicable, add this paragraph) Position is currently occupied by (grade of rank, name, SSN, and AOC). The current occupant will be reassigned to vacate position which will provide a vacancy for soldier above.

6. Point of Contact is (MILPO, G-1).

(Adjutant General Signature)

5 Encls

1. DA Select Memorandum
2. State Promotion Order
3. Mobilization Order
4. DA Form 2-1
5. NGB Form 23A (RPAM)